

APPLICATION FOR TEMPORARY STREET CLOSURE PERMIT

COMMUNITY DEVELOPMENT DIRECTOR
CITY OF ELOY
COMMUNITY DEVELOPMENT DEPARTMENT
1137 W. HOUSER ROAD
ELOY, AZ 85131

DATE: _____

I, the undersigned, having read and understood the City of Eloy Street Closure Policy, do hereby petition for the closure of

_____ between _____
(Street Name) (Cross Street)

and _____
(Other Cross Street) (addresses at both ends of proposed street closure)

on _____ from _____ to _____ for the purpose of _____
(Date & Day of Week) (Time) (Time) (Detailed Description)

I estimate that there will be _____ people participating.

Entertainment will consist of _____

I agree to comply with the Street Closure Policy and regulations and any other special conditions imposed by the City as listed below.

I certify that the list of affected residents/property owners appearing on the following page(s) of this application, or attached, includes all "occupied" parcels of property abutting the affected street.

I, _____, _____, _____
(Name in Print) (Address/Zip Code) Telephone

as applicant for the event and in accordance with City Street Closure Policy, agree to be personally responsible for obtaining the permit for the street closure; and furthermore, I certify that I am 21 years old or older, and agree to:

1. Personally notify the Eloy Fire District (520) 466-3544 and Eloy Police Department (520) 466-7324 at the time when the barricades are placed AND when they are removed.
2. Supervise the placement and removal of the barricades, to be in place only during the approved time and to be removed within one hour after the conclusion of the event.
3. Assure that all necessary clean-up of streets and adjacent properties is performed.

Signature of Applicant

*****NOTE: NO APPLICATION WILL BE ACCEPTED IF SUBMITTED LESS THAN 30 DAYS IN ADVANCE AND MORE THAN 90 DAYS PRIOR OF PROPOSED CLOSURE.*****

CHAPTER 9 - STREET CLOSURE POLICY

ARTICLE 1 - GENERALLY

SECTION 1. PERMIT REQUIRED.

a) Except as otherwise provided by law, it shall be unlawful, to close any public street unless a Street Closure Permit therefore has been issued in accordance with the provisions of this Policy. The City of Eloy shall be exempt from having to obtain a Street Closure Permit for any city-sponsored or co-sponsored event (including, but not limited, to: Fiestas Patrias, MLK, Electric Light Parade, Homecoming Parade).

b) Any Street Closure Permit may be issued subject to such terms and conditions as are determined to be necessary and proper for the protection of the public health, safety and welfare. Street Closure Permits shall be issued to adults (21 years old or older) only.

SECTION 2. FIRE LANES.

Any street closed pursuant to the provisions of this Chapter shall at all times have a fifteen (15') foot wide emergency vehicle lane which lane shall extend throughout the closed area of the street and beyond to the next intersection in both directions. Said lane, shall be at all times kept clear of all obstructions to provide emergency vehicular access.

SECTION 3. FIRE HYDRANTS.

No obstruction shall be erected or maintained within a fifteen (15') foot wide radius of any fire hydrant.

SECTION 4. TIME LIMITS.

No Street Closure Permit shall be issued for any duration longer than one (1) calendar day, nor for any time before 7:00 AM or after 12:00 midnight.

SECTION 5. CLOSURE LIMITS.

No Street Closure Permit shall be issued to allow the closure of an intersection or any street for more than six hundred (600) feet measured along the centerline of the road, or three hundred (300) feet on a cul-de-sac or dead end.

SECTION 6. NUMBER.

No more than two (2) temporary street closures will be permitted on the same calendar day. Applications therefore will be considered on a chronological (first come - first served) basis.

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SECTION 7. DEPARTMENT.

Any event for which a Street Closure Permit has been issued shall be conducted in such a manner as not to unduly disturb the public peace.

SECTION 8. ALCOHOLIC BEVERAGES.

At no event for which a Street Closure Permit has been issued shall there be permitted the sale of alcoholic beverages nor the consumption thereof by any minor.

SECTION 9. CLEANUP.

Any person or persons issued a Street Closure Permit shall, at the conclusion of the event for which such permit was issued, return all public properties to their original condition.

SECTION 10. ADDITIONAL REQUIREMENTS.

Notwithstanding any other provision of this Policy, the Public Works Director, Community Development Director, Chief of Police and/or the Fire Chief or their delegates may impose such additional conditions or requirements as each may deem reasonably necessary for the protection of health and safety.

SECTION 11. INTERFERENCE WITH EVENT.

No person shall join or participate in any event for which a Street Closure Permit has been issued without the express or implied consent of the permittee, nor shall any person interfere with its orderly conduct.

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ARTICLE 2 - APPLICATION PROCEDURES

SECTION 2. APPLICATIONS.

- a) Every application for a Street Closure Permit shall be made in writing upon such forms as shall be designed and promulgated by the Community Development Director.
- b) All applications for a Street Closure Permit shall include:
 - 1) The names, addresses and signatures of the applicant or applicants, or, if the applicant is an organization, of its responsible officer(s).
 - 2) The exact location of the desired street closure and the date and times therefore.
 - 3) The names, addresses and written consent of all owners of occupied property abutting the affected street.
 - 4) A description of the nature of the event, the estimated number of participants, and the nature of entertainment at the event, if any.

SECTION 3. FILING.

Every application for a Street Closure Permit shall be filed with the Community Development Director or his designate not less than thirty (30) days nor more than ninety (90) days prior to the date of the event. The City Manager has the authority to waive the filing deadlines.

SECTION 4. DEPOSIT.

As a condition of issuance of any Street Closure Permit, a refundable \$250.00 deposit shall be required to insure cleanup or repair of public property after the event for which the street has been closed. If the event requires "overtime" of city personnel, a portion of the deposit, up to the total amount, may be retained by the city to offset out-of-pocket costs associated with the event. The city manager has the authority to waive the deposit.

SECTION 5. DAMAGES; INSURANCE.

- a) Any person or persons to whom a Street Closure Permit has been issued shall be liable for any loss or damage to any City property arising out of the issuance or exercise of said permit.
- b) As a condition to the issuance of any Street Closure Permit, the permittee or permittees may be required to provide insurance to indemnify the City from any and all damages and costs of litigation arising out of the issuance and use of such permit.

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SECTION 6. PERMIT PROCESSING.

Upon receipt of any Street Closure Permit application, the Community Development Director or his designate, prior to his issuing a permit, shall forward the same to the Public Works Director, Chief of Police, and Fire Chief for their review and approval. The Community Development Director shall issue a Street Closure Permit upon his finding of the following:

- a) That the proposed activity or use of the street will not unreasonably interfere with traffic circulation in the area, and
- b) That the proposed activity and use will not be detrimental to the public health, welfare, safety and recreation, and
- c) That the proposed activity or use will not entail extraordinary or burdensome expense to the [emergency] services of the City.

SECTION 7. APPEAL.

- a) The decision to grant or deny any application for a Street Closure Permit may be appealed to the City Manager.
- b) The decision of the City Manager may be appealed to the City Council.

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