



**Department of Public Works
Civil Improvement Plans
Submittal Application and Fee Worksheet**

Name of Project: _____
 Project Address or Parcel #: _____ Submittal #: _____

Property Owner: _____ Address: _____ Phone: _____	Legal Description: _____
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Applicant: _____ Address: _____ Phone: _____ Fax: _____ E-mail: _____	Architect/Engineer: _____ Address: _____ Phone: _____ Fax: _____ E-mail: _____
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Type of Work: _____

SUBMITTAL FEE: WORKSHEET MUST BE APPROVED BY CITY PRIOR TO SUBMITTAL OF PAYMENT.
 Submit application and plans to the front counter of the City Public Works Department at 1137 W. Houser Rd. Allow 2 days for processing. Once submittal is accepted, fees can be paid. Please include the completed form when submitting payment.

Submit 3 copies each of the following:

Plans: <u>Improvement/Engineering</u>	# of Sheets:	___ x	<u>\$220.00</u>	= \$	_____
Plans: <u>Landscape</u>	# of Sheets:	___ x	<u>\$140.00</u>	= \$	_____
Plans: <u>Grading Drainage (Non Subdivision)</u>	# of Sheets:	___ x	<u>\$110.00</u>	= \$	_____
Plans: <u>Utility (Non Subdivision)</u>	# of Sheets:	___ x	<u>\$90.00</u>	= \$	_____
Reports: <u>Traffic Impact</u>	N/A	___ x	<u>\$830.00</u>	= \$	_____
Reports: <u>Drainage</u>	N/A	___ x	<u>\$830.00</u>	= \$	_____
Reports: <u>Geotechnical</u>	N/A	___ x	<u>\$830.00</u>	= \$	_____
Reports: <u>Water Research Letter Request</u>	N/A	___ x	<u>\$2,500.00</u>	= \$	_____
Reports: <u>Sewer Master Plan</u>	N/A	___ x	<u>\$3,050.00</u>	= \$	_____
Reports: <u>Water Master Plan</u>	N/A	___ x	<u>\$1110.00 +</u>		
	# of Sheets	___ x	<u>\$165.00 per sheet</u>	= \$	_____
Reports: _____	N/A	___ x	<u>\$830.00</u>	= \$	_____
Reports: _____	N/A	___ x	<u>\$830.00</u>	= \$	_____
Reports: _____	N/A	___ x	<u>\$830.00</u>	= \$	_____
			Total Fee:	= \$	_____

PUBLIC WORKS DEPARTMENT USE ONLY:
 Date submittal was received: _____ By: _____
 Date fees were verified: _____ By: _____
 Fees Paid: \$ _____ Date: _____ By: _____
 Receipt Confirmation No: _____
 Date plans were routed for review: _____