



1137 W. Houser, Road
Elov. Arizona 85231

Phone: 520-466-2578
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SIGN PERMIT APPLICATION

SIGN LOCATION			CONTRACTOR INFORMATION		
Street Address:			Contact Person :		
City:	State:	Zip:	Contractor Name:		
Parcel No.:			Street Address:		
Subdivision:	Lot:	Block:	City:	State:	Zip:
Email:			Email:		Phone:
Phone:			Arizona Lic. #:	Class:	Sales Tax #:

Type and Quantity of Permanent Signage

- | | | | | | |
|---|--------------------------|--|--------------------------|---------------------------------------|--------------------------|
| <input type="checkbox"/> Residential | <input type="checkbox"/> | <input type="checkbox"/> Menu Boards | <input type="checkbox"/> | <input type="checkbox"/> Freestanding | <input type="checkbox"/> |
| <input type="checkbox"/> Subdivision Entry / Identification | <input type="checkbox"/> | <input type="checkbox"/> Reader Panel | <input type="checkbox"/> | <input type="checkbox"/> Monument | <input type="checkbox"/> |
| <input type="checkbox"/> Shingle / Projection | <input type="checkbox"/> | <input type="checkbox"/> Awning | <input type="checkbox"/> | <input type="checkbox"/> Directory | <input type="checkbox"/> |
| <input type="checkbox"/> Wall / Building Mounted | <input type="checkbox"/> | <input type="checkbox"/> Freeway Pylon | <input type="checkbox"/> | <input type="checkbox"/> Price | <input type="checkbox"/> |
| <input type="checkbox"/> Other _____ | | | | | |

*Please check all that apply and enter the quantity of each type of sign.

Type and Quantity of Temporary Signage

- | | | | | | |
|---|--------------------------|---|--------------------------|------------------------------------|--------------------------|
| <input type="checkbox"/> Banners | <input type="checkbox"/> | <input type="checkbox"/> Pennants | <input type="checkbox"/> | <input type="checkbox"/> Display | <input type="checkbox"/> |
| <input type="checkbox"/> Off-site Directional | <input type="checkbox"/> | <input type="checkbox"/> Promotional | <input type="checkbox"/> | <input type="checkbox"/> Political | <input type="checkbox"/> |
| <input type="checkbox"/> Real Estate | <input type="checkbox"/> | <input type="checkbox"/> Construction / Development | <input type="checkbox"/> | <input type="checkbox"/> Portable | <input type="checkbox"/> |
| <input type="checkbox"/> Yard/Garage Sale | <input type="checkbox"/> | <input type="checkbox"/> Other _____ | | | |

*Please check all that apply and enter the quantity of each type of sign.

Submittal Requirements

Submit Four (4) copies of the following:

- Detailed Plans (of both existing and proposed signage) including:
 - o Design (must include type of sign)
 - o Copy (font)
 - o Inventory and Location (include distances from property lines and rights-of-way)
 - o Landscaping
- Construction Plans (including details of all connections, supports, and footings)
- Sign and Lighting Elevations (showing proposed height)
- Material Description (You may be requested to submit a color and material sample board)
- Electrical Cut Sheets (including specifications, and signage illumination)
- Sign Area Calculations
- *Comprehensive Sign packages require the following additional items beyond what is required above:
 - o Lettering fonts, and size samples for all tenant spaces
 - o List of signage proposed – freestanding, monuments, wall, building, direction, window, etc for all signs within the development.

<p>FEE CALCULATION: (3% of sign valuation, plus .30 per square foot of sign area plus \$5.00 per sign for electrical)</p> <p>Sign Valuation _____ x 3% = _____</p> <p>.30 x _____ sq. ft. = _____</p> <p>Electrical _____ = _____</p> <p>65% of Building Permit = _____</p> <p>TOTAL FEE = _____</p>
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Type of Sign	Quantity	Area per Sign	Electrical (circle one)	Total Area (Q. x ApS)
			y / n	
			y / n	
*Please use additional sheets if needed following the layout of this table				
(FOR OFFICE USE ONLY)				
Accepted By:	Date Issued:	Total Fees:	Permit No:	